

Rochelle Park Board of Education  
Regular Meeting 7:30 P.M.  
April 25, 2023

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mr. Scott Kral, Vice President		
Mrs. Teresa Judge-Cravello		
Mr. Joseph Marolda		
Mr. Jorge Martinez Jr.		
Ms. Elaine Rainone		
Mr. Charles Schaadt		
Mr. Matthew Trawinski, President		

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Dr. James Riley, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mrs. Rebecca Garcia, Director of Special Services
- Mrs. Ellen Kobylarz, Board Recording Secretary

**IV. Executive Session**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include Personnel , Contracts and Student matters.

**V. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, and posted to our website based on the executive order of the Governor in accordance with Chapter 231, P.L. 1975”.

**VI. Pledge of Allegiance**

**VII. Reports**

- A. Superintendent
- B. Business Administrator- Budget Hearing
- C. Director of Curriculum and Instruction
- D. Principal
- E. Director of Special Services
- F. Board Committees, as needed:  
(Curriculum, Finance, Facilities, Personnel, Policy, Negotiations)
- G. Board Liaison:  
(NJSBA/BCSBA, Joint Boards, Liaison to the Township Committee)

### VIII. Recognition of Students

- Honor Roll 3rd Marking Period

### IX. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items only, at its discretion, at its regular monthly public meetings in accordance with Bylaw 0167. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak. Please be reminded that this meeting is being recorded.

### X. Items for Board Action-Resolutions Routine Matters Resolutions R1-R8

#### R1. Approval of Minutes

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

March 14, 2023 Special Meeting & Executive I  
March 28, 2023 Meeting & Executive I & II

#### R2. Attendance

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the attendance report for the month of March 2023 as listed:

##### Enrollment

Midland School 500  
Hackensack H.S. 138.5  
Academies/Technical Schools 45  
Totals 683.5

##### Pupil Attendance

Possible Days 10913.0  
Days Present 10233.5  
Days Absent 679.5  
% Present 93.7%  
% Absent 6.3%

##### Teacher Attendance

Possible Days 1298  
Days Present 1240.5  
Days Absent 57.5  
% Present 95.5%  
% Absent 4.5%

#### R3. Emergency & Crisis Situations

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following Fire and Security drills held in the month of March 2023 for the Rochelle Park School District.

Fire Drill/Evacuation March 22, 2023  
Fire Drill March 28, 2023

#### R4. Harassment Intimidation and Bullying

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following HIB Report for March 2023 on behalf of the Rochelle Park School District.

##### March 2023

Reported Cases: 0  
Number of Cases open: 0

Number of Cases closed: 0  
Number of Incidents determined to be HIB:0

**R5. Fundraiser**

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the Midland School Special Olympics Team to sell handmade buttons at the cost of \$3.00 each, from April 26<sup>th</sup> through June 2, 2023 proceeds to support the team.

**R6. Field Trips**

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following field trips during the 2022-2023 school year. All costs per student to be borne by the parents unless otherwise noted.

Date of Trip	Group	Location	Cost
a) June 16, 2023	7 <sup>th</sup> Grade	Tenafly Nature Center	\$35.00
b) June 7, 2023	5 <sup>th</sup> Grade LEAD Students	NJ Jackals game, Hinchiffe Stadium	Paid by RPPD
c) May 25, 2023	Tag Band and Chorus	Glen Point Marriott Performance at Bergen County Teacher/Educational Recognition Luncheon	

**R7. Bylaws, Policies & Regulations**

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a first reading of the following Bylaw, Policies and Regulations.

- a. P0144 Board Member Orientation and Training
- b. P&R 2520 Instructional Supplies (M)
- c. P3217 Use of Corporal Punishment
- d. P4217 Use of Corporal Punishment (New)
- e. P5305 Health Services Personnel (M)
- f. P&R 5308 Student Health Records (M)
- g. P&R 5310 Health Services (M)
- h. P6112 Reimbursement of Federal and Other Grant Expenditures (M)
- i. R6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs (M) (New)
- j. P6115.04 Federal Funds-Duplication of Benefits (M) (New)
- k. P6311 Contracts for Goods or Services Funded by Federal Grants (M)
- l. P7440 School District Security (M)
- m. P9100 Public Relations (Abolished)
- n. P9140 Citizens Advisory Committee
- o. R9140 Citizens Advisory Committee (M) (Abolished)
- p. P&R 2340 Field Trips

R8. Special Olympics Bocce Team

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the Midland School Special Olympics Bocce team season as follows:

Date	Event	Location
Thursdays in April 2023	Practices-3:00PM-4:30PM	Midland School Field/Gym
April 30, 2023	8:00AM-4:00PM Spring Northern Regionals at Passaic County Tech. School	(Parents providing transportation)
May 12, 2023	Joint practice with Lakeland Special Olympics Team	Turf City, Wayne NJ (Parents providing transportation)
May 18, 2023	Midland School 4:00-5:30PM Joint practice with Lakeland Special Olympics Team	Midland School Field/Gym

**R1-R8**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Personnel Resolutions P1-P2**

P1. Professional Development

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the participation of the persons named at the following workshops/conferences:

Faculty	Name of Workshop	Date	Cost
a) Ellen Kobylarz	Google Forms (Intermediate) NJECC	Online June 2023	\$55.00
b) Ellen Kobylarz	Google Docs (Advanced) NJECC	Online June 2023	\$55.00
c) Cyndi Lynch	Intermediate Google Training NJECC	(4 Sections) Online June 2023	\$195.00

P2. Extended Schoolyear Program

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the following individuals as listed for the Extended School Year Program (ESY), salary noted below.

Para Professionals

- a. Ellen Lender \$22.00 per hour
- b. Ericka Murray \$22.00 per hour
- c. Nancy Gomez \$22.00 per hour
- d. Kaitlin Boylan \$22.00 per hour

**P1-P2**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Finance Resolutions F1-F11**

F1. Bills List

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the 2<sup>nd</sup> bills list for March 2023.

A. Regular Bills- Fund 10	\$ 104,623.38
B. Special Revenue Fund 20	\$ 20,563.72
C. Cafeteria - Fund 60	\$ 11,288.99

D. Care Program –Fund 61	\$ 131.69
Total for the month of April	\$136,807.78

F2. Bills List

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payment of bills for April 2023.

A. Regular Bills- Fund 10	\$ 310,324.33
B. Special Revenue Fund 20	\$ 20,642.36
C. Cafeteria - Fund 60	\$ 12,113.78
D. Care Program –Fund 61	\$ .00
Total for the month of April	\$343,080.47

F3. Additional Bills List in April

RESOLVED: that upon the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes a second check run for the month of April, 2023 with the amounts to be approved at the May, 2023 meeting.

F4. Monthly Budgetary Line Item Status Certification

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 (c)3, as of March, 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11(c) 4 that after review of the Board Secretary’s and Treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F5. Secretary & Treasurer’s Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the month of March, 2023.

F6. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of March 2023.

F7. Payroll Authorization

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the payroll for March 2023as follows:

March 2023	
Fund Gross Payroll	
Fund 10	\$611,936.82
Fund 20	\$7,831.84
Fund 61	\$10,144.06
Fund 62	.00
Total	\$629,912.72

F8. Shared Service

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education acknowledges the shared service with Maywood Board of Education to provide three buses for the Midland Students to participate in their annual school bus evacuation drills.

F9. NJ /ARM

BE IT RESOLVED: by the Board of Education of the Rochelle Park School District as follows:

1. The Board of Education hereby finds and determines that (a) Dr. James Riley has received and reviewed (i) the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program (“NJ/ARM”) and (ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program (“Program Agreement”) and (b) Dr. James Riley has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the Board of Education has determined that it is in the best interests of the Rochelle Park Board of Education to participate in NJ/ARM.
2. The Program Agreement is hereby approved and Dr. James Riley is authorized to execute the Program Agreement on behalf of the Rochelle Park Board of Education.
3. USBank, N.A. as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the Rochelle Park Board of Education’s Cash Management Plan is hereby amended to provide the same.)
4. The Rochelle Park Board of Education acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.
5. This resolution shall take effect immediately upon its adoption.

F10. Approval of Contract Amendment with Delta Dental of NJ, Inc. –Group#7675 for the 2023-2024 SY

RESOLVED: that the Rochelle Park Board of Education approves the 2023-2024 Contract with Delta Dental of NJ, Inc. with the following premium schedule as recommended by the Superintendent and School Business Administrator as presented.

2023-2024 Monthly Dental Benefit Rates

One Party:	\$58.39
Two Parties:	\$104.87
Three Parties:	\$191.01

F11. Facility Use

RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
a) Rochelle Park Police Dept	National Night Out 4PM-10PM Field/Parking lot	August 1, 2023	None
b) Junior Explorers	Summer Camp 6 classrooms, Gym/outdoor spaces	July 5, 2023-August 11, 2023	\$9,800.00

c) Township of Rochelle Park-Recreation	Rochelle Park Day 8:30AM-6PM Field/Parking lot/Bathrooms	May 20, 2023 May 21, 2023 (rain date)	None
d) 8 <sup>th</sup> Grade Parents	Gymnasium- 8 <sup>th</sup> Grade Dance Pictures	June 8, 2023	None

F1-F11

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XI. Public Comment (Agenda and non-agenda items)**

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

**XII. Announcements**

A Special Meeting will be held on May 9, 2023, 6:30 P.M. Executive Session, 7:30 P.M. Public Session, in the Gymnasium. The next Regular Meeting will be held on May 16, 2023 at 6:30 P.M. Executive Session, 7:30 P.M. Public Session, in the Gymnasium.

**XIII. Executive Session**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss personnel matters. No action will be taken.

**XIV. Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ P.M.